

Flight Crew Expense Worksheet

For Tax Year 20_____

Receipts are required for any individual expense over \$75. Any item that is under \$75 must be entered into a logbook, including item, date and cost. Enter amounts as yearly. Do not send receipts to Taxlink, keep them for your records. Please list equipment on Equipment worksheet. Deductions for un-reimbursed business expenses must be ordinary and necessary.

Uniform Purchases		Miscellaneous Flight Expenses	
Payroll Deductions (for uniform only)		Training Expenses	
Uniform Pants		Luggage/Bags/Tags/Wheels	
Uniform Shirts/Sweaters		Wings/Name Tags	
Uniform Skirts/Dresses/Maternity Wear		Logbook/Organizer/Palm Pilot	
Uniform Jackets/Coats		Flashlight/Batteries/Tools/Supplies/Keys	
Uniform Accessories/Belts/Ties/Scarf		Portable Travel Accessories	
Uniform Shoes/Boots/In-flight Shoes		Intl.Voltage/Currency Converters	
Uniform Hat/Gloves		Bid Service/Trip Trade	
Uniform Purse/Bags		Passport/Photos/Visas	
Uniform Socks		Internet Expenses/PC FOS/Flightline	
Uniform Watch/Batteries/Repair		Union Dues	
Uniform Maintenance		Language Classes/Tapes	
Alterations		Layover Transportation	
Drycleaning/Laundrying		ATM/Currency Fees	
Shoe Repair/Shines			
Phone Expenses – Business % Only			
2 nd Line/Call Waiting/Forward/Voicemail			
Email While Traveling		Additional Pilot Expenses	
Cell Phone		Supplies/Maps/Charts	
Calling Card (Domestic and Intl)		Sunglasses	
		FAA Required Medical Exams	

Expense worksheets and tax organizer are provided as an aid to gather information pertinent to preparing your tax return. The expenses listed on these worksheets may or may not be all inclusive of your specific allowed deductions, nor are they necessarily deductible in your field of work. If you are unsure of a specific deduction, please consult with your tax preparer.

I hereby attest that the information provided above is true and correct and is to be used in the preparation of my tax return:

Signature: _____ Date: _____