

Professional Visual Artist Expense Worksheet

For Tax Year 20_____

Receipts are required for any individual expense over \$75. Any item that is under \$75 must be entered into a logbook, including item, date and cost. Enter amounts as yearly. Do not send receipts to Taxlink, keep them for your records. Please list equipment on Equipment worksheet. Deductions for un-reimbursed business expenses must be ordinary and necessary.

Promotional Expenses		Travel Expenses	
Photos/Resumes/Publicity		Local Transportation	
Office Supplies/Stationary		Tips to Drivers	
Postage/Shipping		Auto Rental	
Slide Production		Airfare	
Artist Directory		Hotel	
Professional Research		Meal Expenses	
Exhibition Entry Fees			
Professional Memberships		Phone/Communications Expense	
Museum Admissions		Answering Service/Machine	
Video Rentals		Pager	
Research Books/Magazines		Cell Phone	
		Website/Email/Internet	
Artist Services/Supplies		Long Distance Phone	
Studio/Darkroom Rental		Miscellaneous Expenses	
Framing Services/Matting/Glass		Health Insurance	
Professional/Legal or Copyright Fees			
Postage/Delivery			
Equipment Repair			
Equipment Storage			
Insurance			
Paints/Brushes/Canvas/Supplies etc.			
Photographic/Film/Processing/Supplies			
Union Dues			
Opening Night Gifts/Flowers/Reception Costs			

Expense worksheets and tax organizer are provided as an aid to gather information pertinent to preparing your tax return. The expenses listed on these worksheets may or may not be all inclusive of your specific allowed deductions, nor are they necessarily deductible in your field of work. If you are unsure of a specific deduction, please consult with your tax preparer.

I hereby attest that the information provided above is true and correct and is to be used in the preparation of my tax return:

Signature: _____ Date: _____